



# CARMEL ACADEMY

BANNARGHATTA MAIN ROAD, GOTTIGERE P.O. BANGALORE 83

## Circular Regarding Late Coming & Parent Pick up Timing

02/06/2023

Dear Parent,

Greetings of the day!

Carmel Academy ensures to provide quality education to its students. In order to achieve the goal, we expect cooperation from the parents. Hence, we request you to adhere to the following guidelines.

**School Timing: 8.30am to 3.30pm.**

- All the students are expected to **report to school by 8.20am**. With effect from **5th June, 2023** late coming will not be encouraged and the **School Gate will be closed at SHARP 8.25am**.

**Parent Pick- Up:**

- **Parents, who pick their ward from school at 3.30pm**, are requested to arrive at school by **3.20pm ONLY**, to pick your ward.

**NOTE:** *Kindly note that a latecomer will not be allowed to enter the school, unless the parent fills out the 'late arrival form' at the school office, giving a valid reason.*

Looking forward to your whole-hearted cooperation.

Warm Regards  
Principal  
Carmel Academy